



VACANCY

REFERENCE NR	:	VAC07691
JOB TITLE	:	Project Manager
JOB LEVEL	:	D1
SALARY	:	R 501,545 - R 835,908
REPORT	:	Programme Manager
DIVISION	:	Network and Service Management
Department	:	ConCom Network Transport
LOCATION	:	SITA Erasmuskloof
POSITION STATUS	:	Fixed Term Contract -24 Months (Internal & External)

Purpose of the job

To manage SITA internal/external project(s) using the SITA project management methodology and frameworks, within a defined service/product/customer portfolio under the supervision of the Programme Manager/ Project Portfolio Manager.

Key Responsibility Areas

Facilitate the initiating a project process;

Manage the completion of the project's products according to the approved SITA Way Project Management Method and templates and domain specific methodologies as applicable;

Control project stages to ensure the project stays within acceptable tolerance levels for scope, time, cost and quality; and

Close Project according to company policy.

Qualifications and Experience

Minimum: Degree or National Diploma in Business Management/ Project management / Information Technology/ Computer Science or equivalent.

Experience: A minimum of 5 – 8 years working experience in an IT environment, including expertise.

- 3 - 4 years Junior Project management experience
- 5 - 8 years working experience in an IT environment.
- 3 - 4 years in Corporate IT environment.

Technical Competencies Description

Knowledge of: Public sector / Government organization; Information Technology management; ICT Services; System Engineering methods and Governance (Preferably ISO 12207 based)

Skills: Project management skills; Business/Service Analysis skills; Configuration management skills; Project /Program Planning skills; Financial Management skills; Scope Management skills; Time Management skills; Quality Management skills; Risk and Issue Management skills; Procurement Management skills; Integration Management skills; Human Resource Management skills; Communication Management skills; Report Writing skills; Business Case Management skills; Policy Review and Implementation skills; Policy Development skills; Research and Innovation skills; Performance Measurement and Analysis skills; Resource optimization skills; and MS Office Computer Literacy.

Other Special Requirements

The incumbent will be required to consult and interact with relevant Government Officials and Executive Management under the guidance of the Programme / Line Manager

Experience with project management software and related toolsets.

How to apply

Kindly send your CV to Lerato.recruitment@sita.co.za

Closing Date: 11 March 2020

Disclaimer

SITA is Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicants documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV's from Recruitment Agencies will not be accepted